**Section 1: Details**

|  |  |
| --- | --- |
| Name |  |

|  |  |
| --- | --- |
| Telephone No. |  |

|  |  |
| --- | --- |
| Email Address |  |

|  |  |
| --- | --- |
| Ofsted Registration No. |  |

**Section 2: Current Position**

|  |  |
| --- | --- |
| Has the Early Years Team been contacted? |  |

|  |  |
| --- | --- |
| Is the business at risk of immediate closure (within 3 months)? |  |
| Is the business able to meet all immediate operational costs? |  |
| Date staff are paid each month |  |
| Estimated shortfall in monthly income |  |

|  |  |
| --- | --- |
| Number of funded children on roll? |  |
| Number of non-funded children on roll? |  |
| Occupancy level | % |
| Do you have a wait list? |  |
| During the summer term did the business make a loss? |  |

**Section 2: Your Recovery Plan**

Please include with this Expression of Interest,

**a short video presentation**

**or**

**in no more than 1000 words describe your recovery plan**

As a minimum, **either** option should include –

1. Reason(s) for your current financial position
2. The current childcare offer to families
3. Your plans to achieve a sustainable business
4. Any research undertaken and the results to establish future demand for places
5. Risks to the plans
6. Time scales

Please email to [earlyyearsfundingpanel@norfolk.gov.uk](mailto:earlyyearsfundingpanel@norfolk.gov.uk)