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| Norfolk County Council | People from Abroad Team  Norwich Millennium Library  Millennium Plain  Norwich  NR2 1AW |

**Refugee Resettlement Scheme**

**Request for Education-Related Payment**

|  |  |  |  |
| --- | --- | --- | --- |
| From  (Name of school/nursery) |  | Date |  |
| Address | Postcode: | Telephone |  |
| Email address |  | | |

|  |  |
| --- | --- |
| Pupil’s name |  |
| Pupil’s date of birth |  |
| Pupil’s address |  |
| DFE Unique Pupil Number |  |
| Date of enrolment |  |
| Resettlement Scheme:  ☐ UK Resettlement Scheme (UKRS) / Syrian VPR Scheme ☐ Afghan Resettlement Schemes (ARAP / ACRS) ☐ Homes for Ukraine | |

**Scale of payments:**

|  |
| --- |
| Pupil aged between 3 and 4 years of age: up to £400 per term for maximum of 3 terms ❑  Pupil of statutory school age: up to £800 per term for maximum of 3 terms ❑ |

**Amount Claimed:**

|  |  |
| --- | --- |
| Total amount of this claim: | £ |
| I have attached receipts covering the full amount indicated above | Yes ❑  Please note: we can only reimburse you for the amount covered by your receipts/invoices. |

**Claim Method (please tick)**

|  |  |  |
| --- | --- | --- |
| Academy ❑ | Please attach invoice | |
| LA School ❑ | Please enter cost centre (location code) |  |

# Request made by:

|  |  |  |  |
| --- | --- | --- | --- |
| Name (please print) |  | Designation |  |
| Signature |  | Date |  |

# People from Abroad Team Authorisation:

|  |  |  |  |
| --- | --- | --- | --- |
| LCS Number |  | Ref No. |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name (please print) |  | Designation |  |
| Signature |  | Date |  |