**Pupil Premium Plus – Annual School Census**

Dear Parents and Guardians,

In October we will be completing our annual school census. If your child or young person has previously been in care and is now adopted or living with you under a special guardianship order or child arrangement order, the school is able to claim £2,530 each year to support the social, emotional and academic needs of this group of previously looked-after children.

The process for the school to claim the Pupil Premium Plus is through self-declaration ahead of the Autumn Census Date 5th October 2023. If you would like us to claim, you must declare your child or young person’s status to the school before then.

The Department for Education requires you to provide evidence of your child or young person’s status by sharing your adoption/special guardianship/child arrangement order or showing a letter from the local authority confirming that they placed your child or young person with you. Please be reassured that this information will be treated in the strictest confidence.

Please contact ***[name of Office member of staff and role]*** should you wish to declare your child or young person’s previously looked after status.

Please be aware that you must declare your child or young person’s status each time they move to a new school. If you have previously declared their status to us, you do not need to do so again.

**How will funding be used?**

It is important to understand that the funding is not ring-fenced to the child that attracts it. This gives the school flexibility in determining how the Pupil Premium Plus can best support this group of children or young people. An example of spending may be used for whole staff training on attachment and trauma or alternatively additional support at unstructured times of the day. We are transparent about how we spend our Pupil Premium Plus funding and this can be viewed in our annual Pupil Premium report.

We are keen to work in partnership with parents and guardians to discuss how to support their child or young person and welcome discussions about this with our Designated Teacher, please contact ***[name]***. They are our Designated Teacher for previously looked-after children and will be happy to discuss how to support your child or young person within school.

Yours sincerely

***[name and role]***